



# Campus Solutions

Get Ready for Go-live

May 2016

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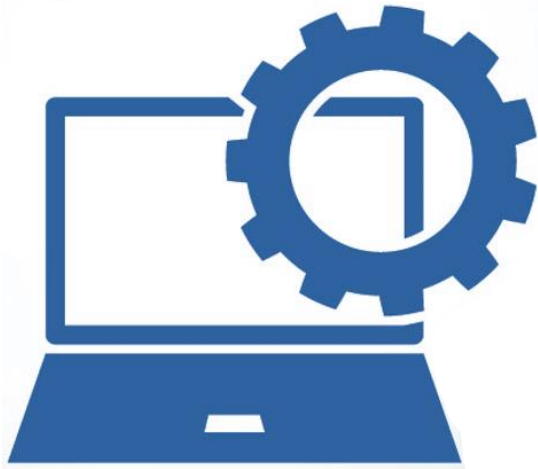
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# Where We are Today



**Live** +  
**(HCM, Hyperion,  
FSCM, Selected  
CS Modules)**



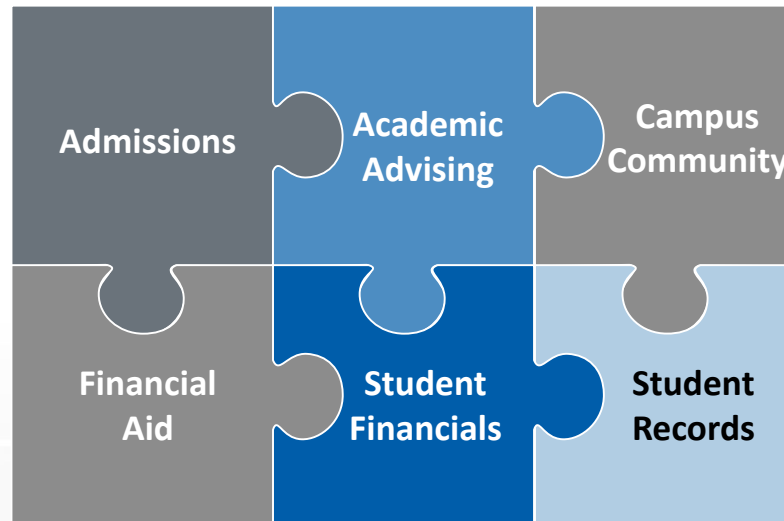
**Testing** +  
**MDConnect  
(Campus  
Solutions)**



**Developing** +  
**Campus  
Solutions  
Training  
Material**

# Campus Solutions (CS) Overview

The Campus Solutions pillar, one of the functional pillars, is a fully integrated PeopleSoft solution that will address the College's business needs to provide services like course registration, grade reporting, student recordkeeping, enrollment processing, financial aid, student billing, and degree auditing.



# Academic Advising

## Advisement Reports/Degree Audits

- Meant to be viewed online in MDConnect, but still CAN be printed if needed
- **IMPACT:** Limit the printing of Advisement Reports and Degree Audits

## Service Indicators

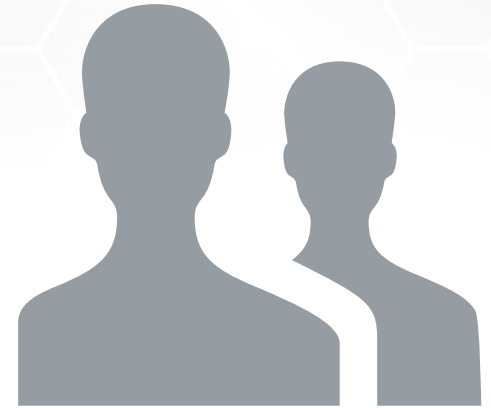
- Both Positive ( 🚩 ) and Negative ( 🚫 ) Service Indicators identify important information, including holds or special designators
- Can be found throughout the system, not just Advising
- **IMPACT:** Click the Service Indicator icons to review detail

## Course Substitutions/ Directives

- **IMPACT:** Can allow one course to replace another course in any program/plan

## Advisor Center/ Landing Page

- **IMPACT:** Easily track and manage their assigned students, including access to the Student Center



Note: “Credits” are called “Units” in MDConnect

# Admissions & Campus Community

## Admissions

- **IMPACT:** Only online applications accepted (except for Dual Enrollment/ Adult Education)

## Campus Community

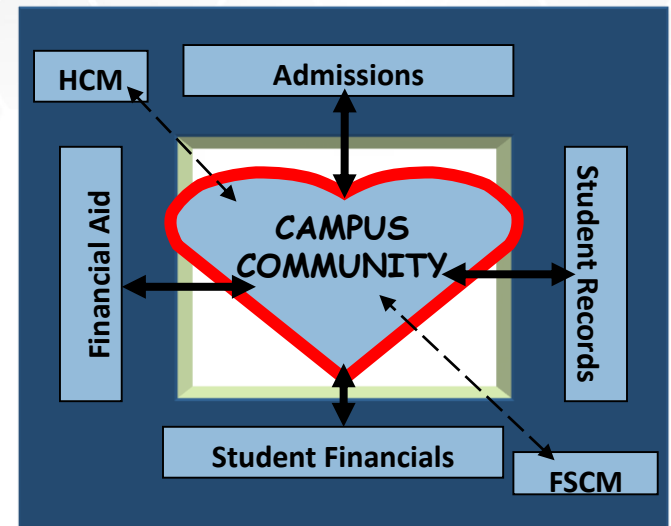
- Consists of records from all individuals in the system and is the core of the integrated system
- **IMPACT:** Requires all staff, regardless of the functional area, to be responsible for entering data correctly

## 3 C's (Communications, Checklists, and Comments)

- Flexible way to securely share key information throughout the College (correspondences, lists of requirements, etc.)
- **IMPACT:** Provide students with better customer service with increased access to cross-functional information

## Clean\_Address

- 3<sup>rd</sup> Party tool to ensure address data are entered correctly according to USPS standards
- **IMPACT:** Increases accuracy of address data in MDConnect



# Financial Aid

## Topic

## Change

## Impact

### Work Study Hiring Process

Eligibility managed by Financial Aid (FA); Student Assistants to be processed through HR

New Work Study hires will have background checks completed and attend onboarding orientation; Departments will receive a salary quote for student workers

### Employee/ Dependent Waiver

Employee/ Dependent waiver will be a true waiver; Fall 2016 forms will be electronic

Employees/ Dependents do not need to visit Financial Aid office to complete the waiver

# Student Financials

CHANGES	IMPACT
Short-term loans will be replaced by 3 <sup>rd</sup> party payment plans	To be available to students on the first day of registration through the Student Self Service portal
Service fee to be added for credit card payments	Students to pay a 2% service fee for credit card payments, including cashier payments and online payments





# Student Records

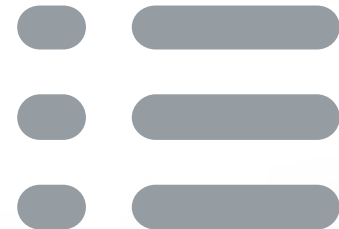
## Course Payment: Continuing Education



- CE students can register themselves for classes through an online portal called ACE, which requires payment at the time of registration
- **IMPACT:** This is a new self service front end that will replace CASS. There will be training for staff so they will be able to assist students as they begin to navigate ACE

## Course Renumbering: Continuing Education

- Each CE course will have its own unique 4-letter Subject and 3-digit Catalog Number (course abbreviation)  
Example format: ABCD123
- **IMPACT:** The Continuing Education and Professional Development department will maintain their own course catalog in MDConnect. Staff and faculty will need to learn the new taxonomy of all courses as well as the new business process for offering a new course



# Student Records (cont.)

## Term Codes will Change to a 4-digit Code (e.g., 2167)

- MDC will follow the calendar year instead of the academic calendar
- **IMPACT:** All internal users need to understand this new taxonomy

Millennium	YY (Year)	Term	
2	16	3	Spring
2	16	5	Summer
2	16	7	Fall

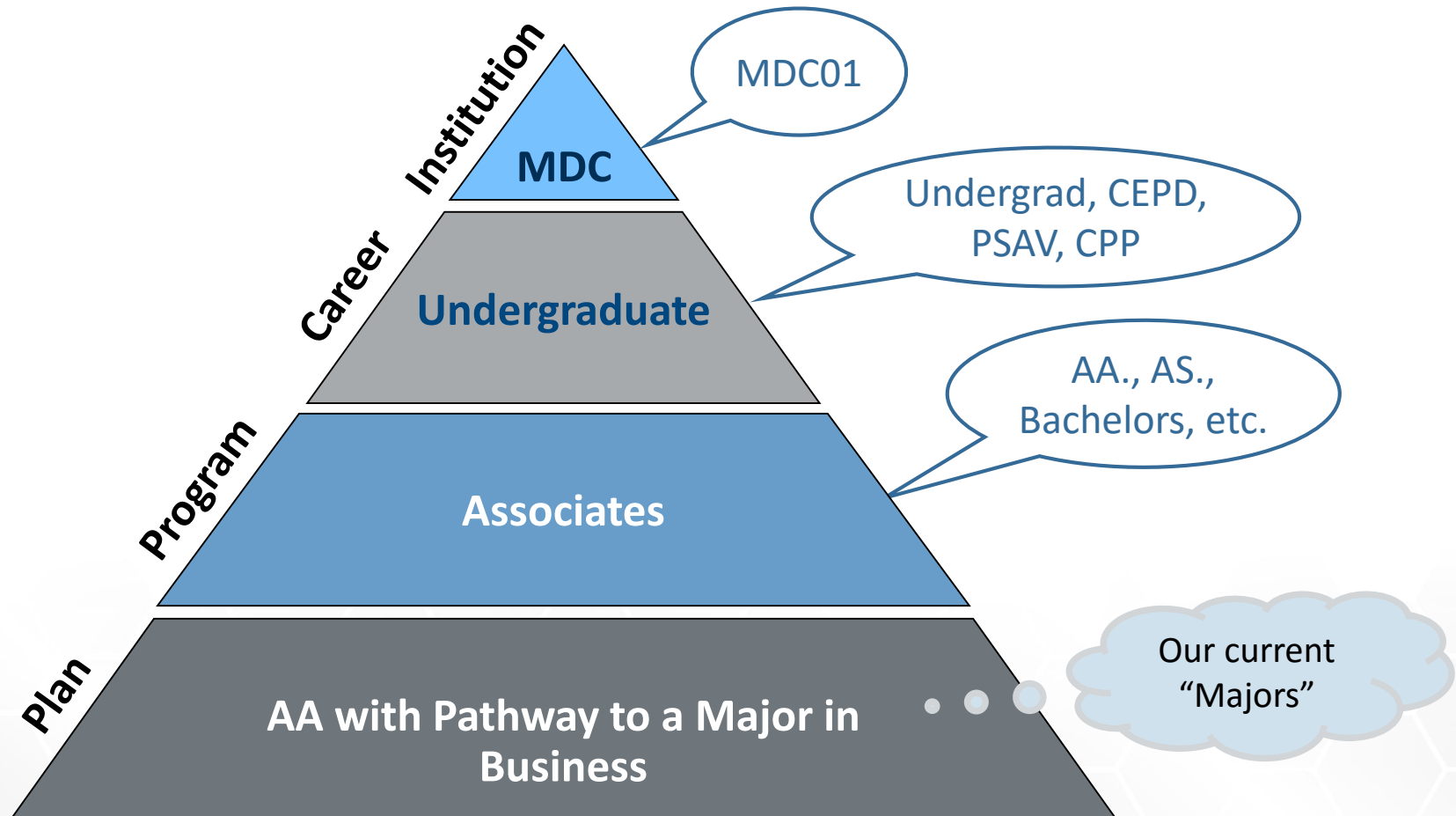
## Session Codes and Standard Meeting Patterns

- Session Codes reduced from 200+ sessions to 14 pre-established sessions
- New time blocks—called Standard Meeting Patterns—are built for the new session codes
- **IMPACT:** Back Office staff have already been trained on these processes since this went live with the Schedule of Classes which is already in production

# Student Records (cont.)

## Academic Structure

- All majors are now under a 3-prong classification: Career, Program, Plan
- **IMPACT**: On some screens, when searching for a particular plan, employees need to enter the Career and Program to find the Plan



# Student Records (cont.)

## Academic Org

- A 6-digit “academic org” code is tied to each class; it has a department description and is tied to a campus
- **IMPACT:** Employees will identify all classes by department academic org

## Virtual College Campus

- **IMPACT:** A Virtual College Campus has now been identified and coded as V000000000 and can be used in the Campus class search



# Student Records (cont.)

## Changes

- EmplIDs will replace MDIDs for students, but will be called “IDs” or “Student IDs”
- Reference numbers will be called “class numbers” and will be unique only within that term. Numbers may be reused every term and attached to different classes
- The Odyssey P1 designator (restricted class, requires permission to register) is now referred to as “add consent”

## Impact

- ▶ Current students may not know their new Student ID, employees can also search by MDID
- ▶ In order to look up a class, you will always need the term code first and then the class number
- ▶ Classes that have this restriction must be identified for the first year of schedule creation. After the first academic year has been created in MDConnect, this designator will automatically roll-over

# Training Information

Community Training begins May 2016 and is assigned based on your MDConnect role at the College. You will receive an email invitation to participate in any required training for your role.

Workshop Title	Training Format	Target Delivery Date
Maintain Instructor Workload	Classroom Training	Early May
Student Admissions	Classroom Training	Mid-May
Admissions/ Testing/ Other CC	User Productivity Kit (UPK)	Late May
Enrollment/ Registration	Classroom Training, Job Aid, LAB	Late May, early June
Academic Advisement	Web-based Training, Job Aid	June
Faculty	Web-based Training, LAB	August
Faculty	Classroom Training	August
Graduation	Classroom Training	October

**Note:** Depending on your role, you may be invited to additional specialized training not listed above.

For the most up-to-date training information, visit the MDConnectInfo website:

[mdconnectinfo.mdc.edu](http://mdconnectinfo.mdc.edu)